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| Question | Which of the following is/are correct with reference to the Secretary-General of Rajya Sabha?  He/she is appointed by the Chairman of Rajya Sabha.  He/she is the custodian of the records of the House.  Select the correct answer using the code given below. |
| Type | multiple\_choice |
| Option | 1 only |
| Option | 2 only |
| Option | Both 1 and 2 |
| Option | Neither 1 nor 2 |
| Answer | 3 |
| Solution | Both the houses of parliament comprises an office of Secretary-General.  The Secretary-General is the administrative head of the Secretariat of respective houses.  Secretary-General of Rajya Sabha is appointed by the Chairman, Rajya Sabha, and holds a rank  equivalent to the Cabinet Secretary, the highest civil servant of the Union Government.  Role of Secretary-General  He assists the Presiding Officers in conducting the proceedings of the House by giving them advice  and expert opinion.  He does not participate in the debate except for reporting messages from the other house about Bills  or any other matter.  All notices under the rules are addressed to him.  He is the custodian of the records of the House.  He prepares full reports of the proceedings of the House and also issues the List of Business for the  day.  On behalf of the President of India, he/she summons members to attend session of Parliament  The Secretary General remains in office till his/her retirement at the age of 60. He/she is answerable only  to the presiding officer, his action cannot be discussed or criticised in or outside the house.  Hence both the statements are correct. |
| Positive Marks | 2 |
| Negative Marks | 0.67 |