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| Question | **Which of the following is/are correct with reference to the Secretary-General of Rajya Sabha?**1. He/she is appointed by the Chairman of Rajya Sabha.
2. He/she is the custodian of the records of the House.

**Select the correct answer using the code given below.** |
| Type | multiple\_choice |
| Option | 1 only |
| Option | 2 only |
| Option | Both 1 and 2 |
| Option | Neither 1 nor 2 |
| Answer | 3 |
| Solution | * Both the houses of parliament comprises an office of Secretary-General.
* The Secretary-General is the administrative head of the Secretariat of respective houses.
* **Secretary-General of Rajya Sabha is appointed by the Chairman, Rajya Sabha**, and holds a rank

equivalent to the Cabinet Secretary, the highest civil servant of the Union Government.* Role of Secretary-General
* He assists the Presiding Officers in conducting the proceedings of the House by giving them advice
* and expert opinion.
* He does not participate in the debate except for reporting messages from the other house about Bills
* or any other matter.
* All notices under the rules are addressed to him.
* **He is the custodian of the records of the House.**
* He prepares full reports of the proceedings of the House and also issues the List of Business for the
* day.
* On behalf of the President of India, he/she summons members to attend session of Parliament
* The Secretary General remains in office till his/her retirement at the age of 60. He/she is answerable only

to the presiding officer, his action cannot be discussed or criticised in or outside the house.**Hence both the statements are correct.** |
| Positive Marks | 2 |
| Negative Marks | 0.67 |