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| Question | **Which of the following is/are correct with reference to the Secretary-General of Rajya Sabha?**   1. He/she is appointed by the Chairman of Rajya Sabha. 2. He/she is the custodian of the records of the House.   **Select the correct answer using the code given below.** |
| Type | multiple\_choice |
| Option | 1 only |
| Option | 2 only |
| Option | Both 1 and 2 |
| Option | Neither 1 nor 2 |
| Answer | c |
| Solution | * Both the houses of parliament comprises an office of Secretary-General. * The Secretary-General is the administrative head of the Secretariat of respective houses. * **Secretary-General of Rajya Sabha is appointed by the Chairman, Rajya Sabha**, and holds a rank   equivalent to the Cabinet Secretary, the highest civil servant of the Union Government.   * Role of Secretary-General * He assists the Presiding Officers in conducting the proceedings of the House by giving them advice * and expert opinion. * He does not participate in the debate except for reporting messages from the other house about Bills * or any other matter. * All notices under the rules are addressed to him. * **He is the custodian of the records of the House.** * He prepares full reports of the proceedings of the House and also issues the List of Business for the * day. * On behalf of the President of India, he/she summons members to attend session of Parliament * The Secretary General remains in office till his/her retirement at the age of 60. He/she is answerable only   to the presiding officer, his action cannot be discussed or criticised in or outside the house.  **Hence both the statements are correct.** |
| Positive Marks | 2 |
| Negative Marks | 0.67 |